

PROSPECTUS 2020-2021

KALNA COLLEGE

Established in 1943



M.A. / B.A. / B.Sc. / B.Com.

2 year PG Courses & 3 Year Degree Courses
(General & Honours)



KALNA COLLEGE: A Brief Profile

Kalna College is at Kalna, a sub-divisional town in West Bengal and a distinguished heritage site. The archaeological remains dating as back as 14th century AD have spread in Kalna and revealed its rich past. Kalna is known to the tourists as a town of temples with architectural magnificence. The Jain, Buddhists, Vaisnava, Shakata and Islamic Culture used to harmoniously coexist as evidenced by the relics of those settlements.

Kalna College was established in 1943, and has gloriously completed its seventy fifth-year in 2018 with new glory, hope, promise and prosperity for years to come. The College is situated one kilometer away from its nearest railway station, Ambika Kalna. The Holy Ganga is also one kilometer away north wards from this college. Since 1943 the college has been catering higher education to the students of in and around Kalna.

Kalna College, one of the oldest colleges under the University of Burdwan, is now a flourishing institution with Honours education facilities is as many as fifteen subjects including Santali, Computer Science, Sociology and Physical Education in general course. The B. Ed course approved by NCTE under B.U. has been the integral part of the college for long back. College has also extended the post-graduate education facility in Bengali and English from the academic session 2017-2018 and is running with the Choice Based Credit System (CBCS) of under graduate post graduate education with semester examination as per Burdwan University's decision. The College is also running the extended day shift in morning for Arts General education. The present student- strength of the College is around seven thousand. The College provides good laboratory facilities for the students of Science streams.

The college Library has a collection of huge number of rare and good books for students. The College was earlier accredited by NACC with B++ and is going to be reaccredited hopefully with more glorious achievement. Recently college has been offered a new composite building by the Government of West Bengal. It is a happy tidings that from this year Kalna College has set up the separate Departments for all of the Honours/PG subjects. Currently we are generating the Solar Grid Power in the campus and using rain water harvesting system for our college Garden.

College library also subscribes 6 different journals of national and / or international repute and has the membership of INFLIBNET. The College Library lending system is completely automated now by using software. The College has been organizing Affirmative Employability Training regularly in collaboration with Tata Consultancy Services (TCS) and College Career Counselling Cell since 2016. The College has three effective and dynamic NCC units under 54 Battalion and two careful and sincere NSS units which regularly perform activities under the able guidance of Burdwan University.



GOVERNING BODY

PRESIDENT

Sri Biswajit Kundu

PRINCIPAL AND SECRETARY

Dr. Tapas Samanta, M.Sc., Ph.D.

MEMBERS

Sri Sunil Kumar Chowdhury	:	Govt. Nominee
Sri Monoj Kr. Majumder	:	Govt. Nominee
Dr. Subrata Roy	:	University Nominee
Smt. Purabi Kundu	:	University Nominee
Dr. Subal Chandra Biswas	:	Representative H.E.
Sri Md. MeherAli Mondal	:	Teachers' Representative
Sri Debasis Bhattacharyya	:	Teachers' Representative
Dr. Abhishek Bhattacharyya	:	Teachers' Representative
Sri Goutam Dey	:	Representative of Non-teaching Staff
Sri Surojit Biswas	:	G.S. Students' Union & Representative of Students.



TEACHING STAFF

PRINCIPAL

Dr. Tapas Samanta, M.Sc., Ph.D

DEPARTMENT OF BENGALI

Sri Rabindranath Barui, M.A., B.Ed. (Head of the Deptt.)Associate Prof.

Sri Rajat Kanti Ghosh, M.A., M.Phil, Associate Prof.

Dr. Nandita Pal, M.A. B.Ed. Ph.D.,Associate Professor

Dr. Pralay Kumar Ghorai, M.A., B.Ed., Ph.D.,Asstt. Prof.

Dr. Dinabandhu Biswas, M. A., B. Ed. Ph. D. Asstt. Prof.

Dr. Ratul Goswami, M.A. Ph.D (SACT)

Mou Khan, M.A. (SACT)

Sri Ramkrishna Sinha, M.A. B.Ed. M. Phil. (SACT)

DEPARTMENT OF BOTANY

Dr. Prasun Biswas, M.Sc., Ph.D. (Head of the Deptt.)Asstt. Prof.

Dr. Joydeep Acharya, M.Sc.,Ph.D.,Asstt. Prof.

Smt. Dipti Das, M.Sc., B.Ed. (SACT)

Dr. Somnath Mondal, M.Sc. Ph. D. (SACT)

Smt. Riddhi Ghosh, M.Sc. B. Ed. (SACT)

Smt. Susmita Kundu, M.Sc. B. Ed. (SACT)

Smt. Moumita Basu, M.Sc. (SACT)

DEPARTMENT OF CHEMISTRY

Dr. Bibhas Ranjan Das, M.Sc., Ph.D. (Head of the Deptt.)Associate Prof.

Dr. Rajib Kumar Mukherjee, M.Sc., Ph.D.,Associate Prof.

Sri Shankar Bhattacharyay, M.Sc. Asstt. Prof.

Dr. Goutam Hazra, M.Sc., Ph.D.,Asstt. Prof.

Dr. Biswajit Das, M.Sc., Ph.D.,Asstt. Prof.

Dr. Siddhartha Pal, M. Sc., Ph. D. Asstt. Prof.

DEPARTMENT OF PHYSICAL EDUCATION

Smt. Chaitali Dutta Dey M. A. (SACT)

Sri Mahadev Halder, B.Com., B.P.Ed. BLIS,Physical Instructor - Contractual

**DEPARTMENT OF COMMERCE**

Sri Ashoke Kumar Mondal, M.Com, B.Ed., M.A. (Head of the Deptt.), Associate Prof.
Sri Arun Chaudhuri, M.Com.,F. C.A, Associate Prof.
Dr. Monojit Saha, M.Com, Ph. D. Asstt. Prof.
Sri Monojit Kundu, M.Com. M. Phil. Asstt. Prof.
Sri Durgaprasad Mandal, M. Com. Asstt. Prof.
Sri Asim Biswas, M.Sc., (SACT)
Sri Rabindra Shil, M.Com. (SACT)

DEPARTMENT OF ECONOMICS

Dr. Suranjana Talukdar M. A. M. Phil. B. Ed. Ph. D & Head of the Deptt.
Sri Sukumar Basak, M.A. (SACT)

DEPARTMENT OF ENGLISH

Md.Meher Ali Mondal, M.A.,B.Ed., Associate Professor & Head of the Department
Sri Bansi Badan Maji, M.A., Associate Prof.
Smt. Anwasha Mondal, M.A., M.Phil. Asstt. Prof.
Dr. Anindya Sundar Paul, M.A., Ph. D. Asstt. Prof.
Sri Shuva Ranjan Sinhababu, M.A., Asstt. Prof.

DEPARTMENT OF HISTORY

Dr. Sujit Mandal, M.A., B.Ed. M.Phil, Ph.D., Asstt. Prof. & Head of the Deptt.
Sri Dipankar Roy, M.A.,B.Ed., M.Phil. Asstt. Prof.
Dr. Malika Basu (Ghosh), M.A., Ph.D. Asstt. Prof.
Smt. Madhumita Banerjee, M.A.,B.Ed. (SACT)

DEPARTMENT OF MATHEMATICS

Dr. Sunamra Ghosh, M.Sc., Ph.D., Associate Prof. & Head of the Deptt.
Sri Sultan Ali, M.Sc., Associate Professor
Dr. Abhishek Mukherjee, M.Sc., Ph. D. Asstt. Prof.

DEPARTMENT OF PHILOSOPHY

Dr. Kanaklata Ghatak, M.A., Ph.D., Associate Prof. & Head of the Deptt.
Sri. Tarun Kanti Deyasi, M.A., B.Ed., Asstt. Prof.
Smt. Mahua Pyne, M.A. (Double), (SACT)
Smt. Keka Bhattacharyya, M.A., (SACT)
Sri. Bikash Dhali, M.A., B.Ed. (SACT)

**DEPARTMENT OF PHYSICS**

Sri Debasis Bhattacharyya, M.Sc. Associate Prof. & Head-of the Deptt.

Dr. Haradhan Routh, M.Sc., Ph. D., Associate Prof.

Smt. Bratati Chowdhury, M.Sc., Asstt. Prof.

Dr. Partha Protim Chandra, M.Sc, Ph.D Associate Professor

Dr. Moumita Nandi, M. Sc., Ph. D. Assistant Prof.

Smt. Aditi Banerjee, M.Sc., B.Ed (SACT)

Sri Apurba Bhattacharyya, B.Sc, B.Ed. (G.L.I.)

DEPARTMENT OF POLITICAL SCIENCE

Dr. Prabir Das Ghosh, M.A., M. Phil, Ph. D., & Head of the Deptt.

Sri Tushar Kanti Parai, M.A, M. Phil, Asstt. Prof.

Dr. Priyanka Dutta Chowdhury, M.A, M. Phil, Ph.D, Asstt. Prof.

Sri Biplob Mondal, M.A., B.Ed., M.Phil., Asstt. Prof.

DEPARTMENT OF SANSKRIT

Dr. Indrani Bandyopadhyay, M.A., Ph.D, Associate Prof. & Head of the Deptt.

Smt. Mallika Ghosh, M.A., Assistant Professor

Md. Israfil, M. A. B. Ed. M. Phil. Asstt. Professor

Dr. Sudeshna Bhattacharya, M.A.,Ph. D Asst. Prof.

Purnima Poddar, M.A., (SACT)

Gargee Basak, M.A. (SACT)

Supriya Debnath, M.A. (SACT)

DEPARTMENT OF ZOOLOGY

Dr. Chandan Malick, M.Sc.,Ph. D., Asstt. Prof. & Head of the Deptt.

Razina Sultana, M. Sc. B. Ed. Asstt. Prof.

Dr. Lalit Mohan Kundu, M.Sc., Ph.D (SACT)

Sri Mayukh Debnath, M.Sc., M.Ed. (SACT)

Sri Dipak Molla, M.Sc., B. Ed. (SACT)

Smt Priti Basak, M.Sc., B.Ed. (SACT)

Sri Gopal Mistri, M.Sc. (SACT)

**DEPARTMENT OF GEOGRAPHY**

Smt. Jyoti Minj, M.A., Asstt. Prof. & Head of the Deptt.

Sri Sougata Mondal, M.A., (SACT)

Smt. Priyanka Basu, M.A., M.Phil (SACT)

Sri Animesh Goswami, M.A. (SACT)

DEPARTMENT OF COMPUTER SCIENCE

Dr. Pallab Kumar Dey, M.C.A. Asstt. Prof. & Head of the Deptt.

Sri Sanjoy Mukherjee, B.Sc, D.C.A., Instructor

DEPARTMENT OF SANTHALI

Sri Samar Murmu, M.A., Asstt. Prof. & Head of the Department

DEPARTMENT OF SOCIOLOGY

Smt. Rupa Mukherjee, M.A. (SACT)

DEPARTMENT OF ENVIRONMENTAL SCIENCE

Smt. Keya Mandal, M.Sc. (SACT)

DEPARTMENT OF EDUCATION

Sri Ranajit Dhara, M.A. (SACT)

Sri Jatish Tapader, M.A. (SACT)

Sri Newton Barai, M.A. (SACT)

DEPARTMENT OF B.ED. (MORNING SECTION)

Dr. Abhishek Bhattacharyya, M.A. (Double) M.Ed., Ph.D, Asstt. Prof. & HoD

Smt. Ruma Ta, M.A., M. Phil., M.Ed., Associate Professor.

Dr. Mahua Bandhu Chatterjee, M.A. (Double) M.Ed., Ph.D., Associate Professor.

Dr. Mridula Das, M.Sc., M.Ed. Ph.D., Associate Professor.

Sri Aniket Sutradhar, M.Sc., M. Phil, M. Ed. Asstt. Professor

Sri Tanumay Panda, M.A. M.Ed. Assistant Pfofessor

Smt. Soma Gol, M.A., M. Phil, M.Ed Assistant Professor

Miss. Aditi Biswas, M.A. M. Phil. M.Ed Assistant Professor

Smt. Poushali Basu Kundu, M.Com, M.Ed. (SACT)

Smt. Aditi Mukherjee, M.A., B.Ed. (SACT)

**EXTENDED DAY SHIFT (MORNING SECTION)**

Smt. Angana Roy, M.A., B. Ed. Bengali Deptt. (SACT)
Smt. Ananya Acharya, M.A.M. Phil. Bengali Deptt. (SACT)
Smt. Sanghamitra Banerjee, M.A. B. Ed. Bengali Deptt. (SACT)
Sri. Asris Das, M.A. Education Deptt. (SACT)
Smt. Aditi Bhattacharyya M.A. (Double) B.Ed. History Deptt. (SACT)
Smt. Sriparna Amin M.A., M.Phil History Deptt. (SACT)
Smt. Keka Bhattacharyya, M.A., Philosophy Deptt. (SACT)
Sk. Motahar Hassan M.A. (Diouble), B. Ed. Pol. Sc. Deptt. (SACT)
Smt. Barnali Chakraborty, M.A., Sanskrit Deptt. (SACT)
Smt. Sunanda Chakraborty, M.A., M.Phil Sanskrit Deptt. (SACT)

LIBRARY STAFF (For Day & Morning Section)

Sri. Sudipta Ghosh Chowdhury, MLIS, M. Phil (Librarian)
Sri. Sirshendu Mukherjee, M.L.I.S., Library Assistant (Contractual)

DEPARTMENT OF NCC

Prof. Rabindranath Barui (LT)
Prof. Rajat Kanti Ghosh (LT)
Prof. Jyoti Minj (LT)
Sri Tapas Das (Assistant)

DEPARTMENT OF NSS

Dr. Sujit Mandal
Prof. Samar Murmu



NON-TEACHING STAFF

Sri Avijit Roy	B.Sc, B.A. (Head Clerk)
Smt. Srimati Hazra	Madhyamik (Cashier)
Sri Goutam Dey	B. Com (Clerk), Officiating Accountant
Sri Kartick Shyam	VIII Pass (Off. Peon/Bearer)
Sri Narayan Chandra Santra	VIII Pass (Darwan)
SriAbhijit Biswas	B.Sc., I.T.I, Pump/Gas Plant Operator-Cum-Mechanic).
Sri Swapan Das	Madhyamik (Lab,Attendant, Zoology)
Sri Nirmal Howlader	VIII Pass (Lab,Attendant, Chemistry)
Sri Subir Dey	B. Com (Lab,Attendant, Geography)
Sri Himangshu Nath	Madhyamik (Lab,Attendant, Botany)
Smt. Sonali Dawn	B.A (Lab,Attendant, Physics)
Smt. Sabita Chowdhury	IX Pass (Lab,Attendant, Chemistry)
Sri Dinabandhu Mallick	Read up to VIII (Sweeper)
Sri Ganesh Marik	Read upto VIII (Office Peon)

CONTRACTUAL NON-TEACHING STAFF

Sri Swapan Acharyya, M.A.,	Office Assistant.
Sri Anirban Choudhury, B.A.,	Office Asstt.
Sri Amit Das,	Madhyamik, (Sweeper)
Sri Gobinda Hari,	Sweeper

SECURITY STAFF

Sri Pradip Chakraborty

PART-TIME NIGHT GUARD (CONTRACTUAL) Sri Pradip Bag

CASUAL SWEEPER Smt. Minu Hari



OFFICE ADMINISTRATION

Principal

Dr. Tapas Samanta, M.Sc., Ph. D.

Head Clerk

Sri Avijit Roy

Accountant

Goutam Dey (Officiating)

Cashier

Smt. Srimati Hazra



As per decision of the Burdwan University, from the academic session (2017-2018) Choice based Credit System (CBCS) of under graduate education with semester examination has been started. Under CBCS there are two broad course structures: (i) Honours (ii) General / Pass Course.

For B. A., B.Sc. B. Com. Honours Courses, all students have to study (i) Core Course (14 Papers) (ii) Elective Course (8 papers) [Discipline Specific Elective 4 papers + Generic Elective 4 papers] (iii) Ability Enhancement Compulsory Course (2 papers) and (iv) Skill Enhancement Course (2 papers). Distribution of marks among the courses will be as below:

- i) Core Course (CC) $75 \times 14 = 1050$
- ii) Discipline Specific Elective (DSE) $75 \times 4 = 300$
- iii) Generic Elective (GE) $75 \times 4 = 300$
- iv) Ability Enhancement Compulsory Course (AECC) $50 \times 2 = 100$
- v) Skill Enhancement Course (SEC) $50 \times 2 = 100$

Total marks will be of 1850

B. A. Honours Core Courses available in the college are Bengali, English, Sanskrit, History, Philosophy, Political Science, Education, Geography, Economics.

B.Sc. Honours Core Courses available in the college are Physics, Chemistry, Mathematics, Botany, and Zoology. B. Com. Honours Core Courses available in the college is Accountancy.

For B. A. and B.Com, General/Pass Courses, all students have study (i) Core Course (12 papers) [4 core papers each in 3 disciplines of choice] (ii) Elective Course (6 papers) [Discipline Specific Elective 4 papers + Generic Elective 2 papers] (iii) Ability Enhancement Compulsory Course (2 papers) and (iv) Skill Enhancement Course (4 papers).

Distribution of marks among the courses will be as below:

- i) Core Course (CC) $75 \times 12 = 900$
- ii) Discipline Specific Elective (DSE) $75 \times 4 = 300$
- iii) Generic Elective (GE) $75 \times 2 = 150$
- iv) Ability Enhancement Compulsory Course (AECC) $50 \times 2 = 100$
- v) Skill Enhancement Course (SEC) $50 \times 4 = 200$ Total Marks will be of 1650



For B.Sc. General / Pass Course, all students have to study (i) Core Course (12 papers) [4 core papers each in 3 disciplines of choice] (ii) Elective Course (6 papers) [Discipline Specific Elective 6 papers] (iii) Ability Enhancement Compulsory Course (2 papers) and (iv) Skill Enhancement Course (4 papers). Distribution of marks among the courses will be as below:

(i) Core Course (CC) $75 \times 12 = 900$

(ii) Discipline Specific Elective (DSE) $75 \times 6 = 450$

(iii) Ability Enhancement Compulsory Course (AECC) $50 \times 2 = 100$

(iv) Skill Enhancement Course (SEC) $50 \times 4 = 200$ Total Marks will be of 1650.

B. A. General / Pass Core Courses available in the college: Bengali, English, Sanskrit, Santali, History, Philosophy, Political Science, Sociology, Education, Physical Education, Geography, Economics.

B.Sc., General / Pass Core Courses available in the college : Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology.

B.Com. General/Pass Core Courses will be available in the college also.

1. Students can also get the DSE and GE course from among the subjects mentioned above and/or subjects which will be notified by the University in future, AECC is Environment Studies and SEC courses will be notified later.
2. For Admission to the 1st year honours course, students must have to mention the Core Course Name and for Admission to the 1st Year General / Pass Course, students must have to mention the name of three (3) Core Courses. In CBCS there will be no option to change the core subjects.
3. Students can choose any Elective Courses which are taught in the college and also as mentioned in the B.A., B.Sc. and B.Com. General/Pass Core Courses.
4. Students will have to attend the classes regularly, as, there is marks on the Class Attendance.
5. At the 8th week and 16th week of the concerned semester, students will have to sit in the internal examination, as; there are marks on Internal Assessment.
6. During 21 - 23 weeks of a semester, a final semester-end examination for each course will be conducted by the University.
7. Result of each course in a semester will be the marks obtained in 4, 5 & 6.



SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS B. A./ B.SC./ B. COM. HONOURS

Course / Credits	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC (6)	2	2	3	3	2	2	14	84
DSE (6)							04	24
GE (6)	1	1	1	1			04	24
AECC (2)	1	1					02	04
SEC (2)			1	1			02	04
Total No. of Courses/Sem.	4	4	5	5	4	4	26
Total Credit Per Semester	20	20	26	26	24	24	140



PG ADMISSION

- a) Admission to the 1st semester MA courses in Bengali and English is conducted by the University of Burdwan
- b) Students of Cither yes also have passed the B.A. Examination are eligible to apply for MA course. For application, they have to visit the University website and have to opt Kalna College during counselling.
- (c) All Admission procedure is available at university website www.buruniv.ac.in
- (d) Students have to pay a consolidated amount of Rs. 4310.00 only at University online System.
- (e) After completing the entire process at Burdwan University, Students have to come at Kalna College with original Challan and original College leaving certificates.

Fees to be paid at the time of 1st Semester MA Admission

Type of Fees	Course MA Bengali & English
Admission Fees	100.00
Tuition Fee (July-December)	3000.00
Fan and Electricity Fee	200.00
Library Fee	50.0
Development Fee	150.00
Enrollment Fee	50.00
University Sports Fe	50.00
Prospectus, I-Card,A. Calender	70.00
Session Charge	240.00
TOTAL	3,910.00

- a) Admission to the 1st Semester B.A/ B.Sc. / B.Com. course (both General and Honours) will commence as soon as possible after the publication of the result of the Higher Secondary Examination.
- b) Students of either sex who have passed the H.S. Examination of such other equivalent Examination of W.B.C.H.S.E., I.S.C., etc. which are recognized by the University of Burdwan are eligible for admission to the first year B.A./B.Sc. / B.Com. Honours and General course of the three year Degree Course of Semester Pattern with CBCS.
- c) Application for admission will have to be made through online mode only. An incomplete form is liable to be cancelled.
- d) Attested copies of the certificates / mark sheets / admit cards etc. of the Madhyamik Examination / H.S. or equivalent Examination together with a character certificate (original) from the Head of the Institute where the student studied last should be attached to the print copy of submitted online form of application before verification cum registration & enrolment of University.
- e) Attested copies of Scheduled Caste / Tribe / Physical Handicapped / OBC (A or B) Certificates (wherever applicable) should also be attached to the admission form.
- f) The students will be selected for admission to their desired courses strictly on the basis of merit list that will be published online.
- g) Tha Prospectus, Notices, Rules & Regulations for Admission will be displayed on College website (www.kalnacollege.ac.in) and students should be consulted those Notice carefully at the time of selecting subjects of study. Under CBCS no subjects will be changed after admission.
- h) Separate merit list of separate category students (General/SC/ST/OBC A & B) will be generated as per Govt. of West Bengal Norms.



Fees to be paid at the time of First Semester Admission

Type of Fees	Course					
	B.A. General	B.A. Hons	B.Sc. General	B.Sc. Hons	B.Com. General	B.Com. Hons
Admission Fees	100	100	100	100	100	100
Tuition Fee (for July)	80	90	110	140	80	90
Laboratory Fee (For 6 M)	xx	xx	900	900	xx	xx
Fan and Electricity Fees	200	200	200	200	200	200
Library Fees	20	20	20	20	20	20
Student's Union Fee	40	40	40	40	40	40
Development Fee	150	150	150	150	150	150
University Sports Fee	50	50	50	50	50	50
I. Card/Academic Calendar Fee	70	70	70	70	70	70
Session Charges (as per item in Prospectus)	240	240	240	240	240	240
TOTAL	950	960	1880	1910	950	960

B. U. Registration Fee: 120.00, Enrolment Fee: 50.00

Students who will use laboratory including computer lab in any semester have to pay Rs. 900/- only per semester.

Session Charges include the following fees:

<u>Serial No.</u>	<u>Type of Fees</u>	<u>Amount in Rs.</u>
1	Alumni Fee	15
2	Students Aid Fund	20
3	Students Health Home	5
4	Games Fees	10
5	College Examination Fee	40
6	National Festivals	5
7	N.C.C.	15
8	Saraswati Puja	20
9	Book Bank Fee	20
10	Magazine Fee (with wall magazine)	10
11	Nabin Baran	40
12.	Council Election Fee	15
13.	Council Sports Fee	15
14.	Contingent Fees	10
Total		240



- * Students of Computer Science will have to pay laboratory fee of B. Sc. General only.
- * Fees structure for Geography (Pass) will be the same as that of B. Sc. General.
- * Students of Geography (Hons.) will have to pay B. Sc. (Hons.) fees during Admission.
- * The Tuition for Geography (Hons.) will be same as that of B. Sc. (Hons.)
- * Tuition fee is also payable as and when college will notify it before end of the Semester.
- * A fee of Rs. 100/- will be charged for changing subject and payment is to be made at bank.

PAYMENT OF FEES

Delay in payment of fees within the stipulated time, is liable to imposition of fine/cessation of studentship, as per discretion of the college authority. For delay in payment of Tuition Fees a fine @ Rs. 1/- per day be imposed.

Students are required to clear up all dues to the college for a particular semester before they are to sit for the semester-end examination. All fees must be paid by cash to anyone of the three Fees Collection Accounts at (i) SBI, Kalna Branch (ii) Bank of Baroda, Kalna Branch and (iii) Axis Bank, Kalna Branch respectively by online payment or offline payment through the counter of respective banks, after knowing the amount from Cashier of the College. Students must keep all fees deposit receipts along with them which have to be shown at College Office for obtaining College fees receipt.

STUDENT SUPPORT SYSTEMS

Concession: A large number of student belonging to financially backward classes are granted tuition fee-concession. There is also a Student' Aid Fund managed by the Students' union. Moreover, the meritorious students are also entitled to receive government stipends. No concession will be allowed to a student who does not attend at least 60% of his classes.

Scholarships: A) Students belonging to Scheduled Caste and Scheduled Tribe are eligible or scholarships as per Government rules.
B) Minority students are also eligible for Government Scholarships.

Karun Krishna Brahmachari Endowment Fund

Financial assistance be given to the financially challenged regular students of this college who attends class regularly and passed the last examination in all subjects, for continuing studies. Priority be given to the students who have Sanskrit as one of the combination subjects either in Hons. or Pass (general), Those students who have received any scholarship or stipend from another source, are not eligible for this financial help.

**Jagabandhu Singha Endowment Fund**

Proceeds to be equally divided among three economically challenged & Meritorious Students, one from Arts Faculty, one from Science Faculty and one from Commerce Faculty for purchasing the Books during their College Education.

PRIZES

The undernoted prizes are awarded to the students of this college.

1. Nagendranath Mukhopadhyay Memorial Prizes

To be awarded to students standing first and second in B.Sc. Part-II Physics Honours Examination and continuing their studies for the Part-III honours Examination.

2. Kalimohan Mukhopadhyay Memorial Prize

To be awarded to the student standing first in B.Sc. Part-II Chemistry Honours & Continuing his/her studies for Part-III Honours.

3. Sarat Kumari Devi Memorial Prize

To be awarded to the student standing first in BA Part-II English Honours and continuing his/her studies for Part-III Honours.

4. Prof. Ranimohan Chakraborty Memorial Prize

To be awarded to the student securing the highest marks among the successful students of this College in Bengali Honours in the Final Examination.

5. Satya Narayan Ghosh Memorial Prize

To be awarded to the student securing the highest marks among the successful students of this College in Economics Hons. in the Final Examination.

6. Students Welfare Fund (N.C.C.)

Proceeds to be equally divided among three deserving cadets, one each from the Arts, Science and Commerce streams, as relief towards payment of their Part-III University Examination fees.

N.C.C.

Students, both boys and girls are encouraged to join National Cadet Corps, under 54 Battalion. There are two units in the college- one for boys and one for girls.

The certificates provided to N.C.C. cadets are useful as records of their extra-curricular activities.

**N.S.S.**

There are also two units of National Service Scheme functioning in the College with utmost importance, both boys and girls who participate in N.S.S. are provided with certificates which enable them to develop their careers.

N.B.: Students, both boys and girls are advised to participate either in NCC or NSS for their future job opportunity.

COMMON ROOM

Provision has been made for the Boys' and Girls' Common Rooms separately in spacious and well-furnished halls fitted up with water purifier installation. Students have access to newspapers and periodicals. Facilities have also been provided in the Common rooms for various indoor games such as Table Tennis, Carom etc.

XEROX CENTRE

A Xerox machine has been installed recently the Xerox Centre of the college. A student may avail of the service of Xeroxing at a concessional rate of 70 paise per page from the Centre. Passport size photographs may also be prepared at this Centre by the payment of Rs. 20/- for eight copies of Photographs. These facilities are available only to the students and staff of the college.

CO-CURRICULAR ACTIVITIES

Attention is paid to the healthy co-curricular activities which are mainly carried on in co-operation with the Students' Union. These include Debates, Essay Competitions, Educational Tours, Social and various other Cultural functions and Sports and Games. The College has its own Teams for Foot-ball, Cricket and Volleyball and there is also arrangement for physical training under a trained Physical & Yoga Instructor. Winners in the Annual Sports are awarded prizes and certificates.

STUDENTS' UNION

Students' Union is a students' body democratically elected as per statute of the University of Burdwan to look after various kinds of problems of the students



in the college. The students' union also undertakes various welfare measure for the benefits of the students The Students' Union also publishes the college magazine and organizes national festivals, social and cultural programmes, It also maintains a Text Book Bank.

MEASURES AII TO PREVENT THE OCCURRENCE OF RAGGING IN KALNA COLLEGE

An anti-ragging squad has been constituted by the Governing Body of Kalna College, The following teachers have been nominated by G.B. as the member of the committee.

- 1) Dr. Tapas Samanta**
- 2) Sri Shankar Bhattacharyya - Convenor**
- 3) Prof. Bansibadan Maji**
- 4) Dr. Sujit Mandol**
- 5) Sri Goutam Dey**
- 6) G. S. Student's Union**

Some regulations have been adopted on the basis of which anti-ragging committee will take actions to check the occurrence of such unhealthy practices in the institution.

THE FOLLOWING FACILITIES ARE PROVIDED IN KALNA COLLEGE

01. Career Counselling Cell.
02. Placement Cell for entry.
03. Grievance Redressal Cell.
04. Women's Study Centre.
05. Cell for Prevention of Sexual Harassment at College Campus.
06. Remedial Coaching Class for SC, ST & Minorities.
07. Yoga Education Centre.
08. Right to Information Cell.
09. S/C, S/T Cell.
10. Minority Cell.
11. Provision for yearly Guardian Meeting.
12. Study Centre of Netaji Subhas Open University.
13. Class Test at regular interval.
14. Publication of Journal by Teaching and Non-Teaching Staff of this College.



- **INFORMATION ABOUT**

- **Library**

The college maintains a resourceful and well equipped library with computer and internet facilities. Students have access to the library on every working day from

8:30 A.M. to 4:30 P.M. Every student is entitled to borrow books from the library against their home-card and reading-card.

The library also has a well-furnished and spacious reading room.

Each student is supposed to strictly maintain rules and regulations of the library.

- **Attendance**

Students are required to attend their regular classes, tutorial classes and remedial classes. Students who fail to attend at least 70% of the total classes held, will be considered either non collegiate or dis-collegiate as per University rules and they may be debarred from attending college and University examination.

- **College Examination**

a) Students are required to appear at the Examinations conducted by the College. Absence for any-reason whatsoever from the Annual Examination automatically debar a student from promotion to the next class or from being sent up to the Final Examination.

b) Promotion to the next higher class or sending up of a student to the university Examination depends on his/her obtaining a minimum standard of marks at the College Examination which will be fixed up and notified to the students by the Principal of the College.

- **College Notice**

All notices regarding dates of admission, commencement of classes, dates of Examination, payment of fees, results of the Test or Annual Examination, holidays etc. are hung up on the College Notice Board and are not separately communicated to individual student or applicants, nor are those notified in the press. No students' organization, not even students' union can claim copy of any notice.



Hostel

The college maintains a Boy's Hostel in the college campus. A male student intending to reside in the college hostel will have to abide by all the rules and regulations of the Hostel. A Hostel Super supervises the hostel activities of the college, The Fee structure of the hostel is given below:

FEE STRUCTURE FOR COLLEGE HOSTEL

1) SEAT RENT (3 months x Rs. 200 per month)	Rs. 600.00
2) ELECTRICITY FEE @ Rs. 200 per month (3months x Rs. 200)	Rs. 600.00
3) ADMISSION FEE	Rs. 500.00
4) CAUTION DEPOSIT (Refundable)	Rs. 500.00
5) ESTABLISHMENT FEE	Rs. 200.00
6) COMMON ROOM FEE	Rs. 100.00
7) SPORTS FEE	Rs. 100.00
8) UTENSILS FEE	Rs. 100.00
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Total	Rs. 2,700

* Item Nos. 3 to 8: Payable once per session item Nos. 1 to 2. Payable for each month.

CODE OF CONDUCT

- i) Students are expected to be well-behaved and amenable to discipline and not to do anything that interferes with the progress of students or with the harmonious and quiet atmosphere of the College.
- ii) Students are expected to treat members of the staff and their fellow students with courtesy both in and outside the College.
- iii) When assembled, every class must consider itself responsible for the conduct of its members.
- iv) Students must not enter or leave the class without the permission of the teacher.
- v) Students are not to enter the Principal's room without his permission. Not more than one student is to enter at a time. Squatting or Shouting in the Chamber of the Principal is a punishable offence.
- vi) Students must not create any disturbance in the classes, Principal's office, Examination hall, College and G.B. Meetings and Union functions in any way. Loitering in the corridors is strictly prohibited.



- vii) Noisy and disorderly conduct in the College premises, impersonation at roll call, using unfair means at Examinations, defiance of Authority and of Teachers, damaging and defacing of College property are serious offences and will be severely dealt with.
- viii) Students must obey the directives of the Principal issued from time to time according to the exigencies of circumstances.
- ix) Students must not do anything that constitutes a breach of discipline under the University regulations.
- x) The Principal holds the authority to strike off the roll of a student or expel a boarder from the hostel as and when he deems it fit and proper.
- xi) Students are not allowed to approach, either individually or in a group, any member of the high Government Officials or Governing Body except with the prior permission of the Principal in writing, they are also not permitted to submit any petition or representation to the G.B, or any member thereof, or high Govt. Official except through the Principal.
- xii) The College has recently set a Grievance Redressal Cell. Students can seek Proper redressal for their genuine grievances under the guideline.

MISCELLANEOUS

- i) Continuance in Honours Course is subject to regular attendance and satisfactory academic progress.
- ii) No change in subject combination will be allowed after one month from the date of commencement of classes,
- iii) Relevant Admit Card, Mark sheets etc. in original must be produced by the candidate himself/herself while receiving certificates or Diplomas as the case may be,
- iv) In case the Identity Card is lost, the candidate will be required to lodge an F.I.R. with the Police Station before applying for a duplicate with a fine of Rs. 50/- payable to the college office,
- v) Students always have to submit the copy of fees receipt (Bank Chalan) in the college, not original.
- vi) The rules and regulations laid down in the Prospectus are subject to additions and alterations as and when required.



**SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS
B. A. / B. Com. General**

Course / Credits	Sem I	Sem II	Sem II	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC-1, 2 (6)	2 (1A, 2A)	2 (1B, 2B)	2 (1C, 2C)	2 (1D, 2D)			8	48
Language 1, 2 (6)	1 (L ₁ -1)	1 (L ₂ -1)	1 (L ₁ -2)	1 (L ₂ -2)			04	24
DSE-1, 2 (6)					2 (1A, 2A)	2 (1B, 2B)	04	24
GE (6)					1	1	02	12
AECC (2)	1	1					02	04
SEC (2)			1	1	1	1	04	08
Total No. of Courses per Semester	4	4	4	4	4	4	24
Total Credit Per Semester	20	20	20	20	20	20	120

B. Sc. General

Course / Credits	Sem I	Sem II	Sem II	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC-1,2,3 (6)	3 (1A, 2A, 3A)	3 (1B, 2B, 3B)	3 (1C, 2C, 3C)	3 (1D, 2D, 3D)			12	72
DSE-1,2, 3 (6)					3 (1A, 2A, 3A)	3 (1B, 2B, 3B)	06	36
GE (6)	—	—	—	—	—	—	—	—
AECC (2)	1	1					02	04
SEC (2)			1	1	1	1	04	08
Total No. of Courses per Semester	4	4	4	4	4	4	24
Total Credit Per Semester	20	20	20	20	20	20	120

All students are directed to see the Bengali Notice on Students Notice Board at Kalna College regularly for the selection of Subjects during the time of Admission.



At the time of Verification of testimonials, a candidate must produce the following documents before the College Office:

- A) Admit Card of Madhyamik Exam. (Original +1 Xerox Copy)
- B) Mark sheet of Madhyamik Exam. (Original +1 Xerox Copy)
- C) Mark sheet of H.S. Exam. (Original +1 Xerox Copy)
- D) S.C./S.T./P.C./OBC-A/B Certificate (wherever applicable):
(Original +Attested 1 copy)
- E) The candidates who will produce SC/ST/PC/OBC-A/OBC-B Certificates issued by M.P./M.L.A./Member of Zilla Parishad/ Councilor of Municipality / Pradhan of Gram Panchayet will be considered for admission in the reserved category otherwise they will be treated as general Category for admission.
- F) School Leaving Certificate: (Original) from the school where he / she studied last.
- G) Transfer of ID (K-1) from respective Schools for applying k2 is mandatory.

Dr. Tapas Samanta

Principal
KALNA COLLEGE